

**Commission for Women  
Department of Administration  
June 25, 2019**

MINUTES OF THE MEETING OF THE  
NEVADA COMMISSION FOR WOMEN  
DEPARTMENT OF ADMINISTRATION  
June 25, 2019

The meeting of the Nevada Commission for Women was called to order by Chair Diane Fearon at 9:05 a.m. on Tuesday, June 25, 2019 at State Public Works Division Conference Room, 2300 McLeod St., Las Vegas, NV and 515 E. Musser St., Carson City, NV. **Exhibit A** is the sign-in sheet, **Exhibit B** is the meeting agenda. All exhibits are available and on file in the Department of Administration, Director's Office.

**COMMISSION MEMBERS PRESENT:**

Diane Fearon, Chair  
Brooke Westlake-Kelley, Vice Chair  
Richann Bender  
Jo Etta Brown  
Elisa Cafferata  
Cynthia Cicero – Phone  
Brenda Hughes

**COMMISSION MEMBERS ABSENT:**

Constance Brooks  
Durette Candito  
Jennifer López

**D of A STAFF MEMBERS PRESENT:**

Molly Walt

**OTHERS PRESENT:**

Katie Armstrong, Deputy Attorney General, Attorney General's Office

**Agenda Item #3 – Public Comment**

Chair Diane Fearon called for Public Comment. No public comment.

**Agenda Item #4 – FOR POSSIBLE ACTION: Review and approval of Minutes from May 23, 2019 Nevada Commission for Women Meeting.**

Chair Diane Fearon asked for comments and/or questions regarding the minutes; hearing none, Commissioner Brenda Hughes made the motion to approve the minutes, Commissioner Jo Etta Brown seconded the motion. Action to approve the minutes passed unanimously noting the abstention from Commissioner Elisa Cafferata.

**Agenda Item #5 – FOR POSSIBLE ACTION – Review and approval of Minutes from June 13, 2019 Nevada Commission for Women Meeting**

Chair Diane Fearon asked for comments and/or questions regarding the minutes; hearing none, Commissioner Elisa Cafferata made the motion to approve the minutes, Commissioner Brooke

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Westlake-Kelley seconded the motion. Action to approve the minutes passed unanimously noting the abstention from Commissioner Brenda Hughes and Commissioner Cynthia Cicero.

**Agenda Item #6 – FOR POSSIBLE ACTION – Elevate HER NV Campaign**

Commissioner Elisa Cafferata made the motion to approve the Elevate HER NV Campaign contract for \$1550.00. Motion was seconded by Commission Jo Etta Brown. Action to approve the contract passed unanimously.

**Agenda Item #7 – FOR POSSIBLE ACTION – National Association Commission for Women Conference**

Commissioner Elisa Cafferata made the motion to approve the withdrawal of \$2,300.00 from the Nevada Commission for Women unrestricted fund at the Community Foundation of Western Nevada to pay travel expenses for Commissioner Jo Etta Brown to attend the National Association Commission for Women Conference in Chicago, Illinois July 22-25, 2019. Motion was seconded by Commissioner Richann Bender. Motion passed unanimously.

**Agenda Item #8 – INFORMATION – Commission for Women Goal Update**

1. Gender Disparity/Equality Issues in Nevada  
No update was given by Commissioners
2. Increase the Number of Women in Leadership  
No update was given by Commissioners
3. Provide Education & Awareness for Issues Relating to the Commission's Mission during the Legislative Session  
Commissioner Elisa Cafferata thanked the several legislators and Secretary of State Barbara Cegavske for their support on AB499. Commissioner Cafferata emphasized the importance of having a campaign prepared for the sales of the license plate.
4. Create a Recognition Event  
Commissioner Brooke Westlake-Kelley made the recommendation to table the event or passing it along to another Commissioner to develop something because Commissioner Westlake-Kelley is at the end of her second term serving on the Commission for Women.
5. Participate in Women's Suffrage  
Commissioner Richann Bender informed the Commission of the flag Commissioner Bender's sister-in-law recreated for the Commission and other organizations to use during 2020. The Henderson Parade is moving forward. The historical marker application for Carson City has been completed.
6. Document the Role of Nevada Women  
No update was given by Commissioners
7. Promoting Awareness of the Nevada Commission for Women  
No update was given by Commissioners
8. Fundraising  
No update was given by Commissioners

**Agenda Item #9 – INFORMATION – Commission Member's Comments/Public Comments**

Chair Diane Fearon asked for Commissioner comments, Commissioner Elisa Cafferata informed the Commission of the 2020 Women on Boards Conference. Public Comment was called for; no public comment.

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**Agenda Item #10 – FOR POSSIBLE ACTION – Adjournment**

Chair Diane Fearon adjourned the meeting at 10:13 a.m.

Respectfully submitted,

*Molly Walt*

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Molly Walt, Staff, Nevada Commission for Women

Exhibit A	Sign in Sheets
Exhibit B	Meeting Agenda

DRAFT